

SMS 02 SAFETY OBJECTIVES

New Plymouth Yacht Club

	Objective	Actions	Indicator	Responsible
1.	Prevent injury	<ol style="list-style-type: none"> 1. Implement and continually improve SMS 2. Communicate SMS requirements 3. Competent people in safety-critical roles 4. Fit for purpose equipment 5. Correct decision-making on event days – 'go/don't go' 	No injuries in sailing season	Safety Officer
2.	Embed safety into club decisions, processes and activities	<ol style="list-style-type: none"> 1. Safety always on meeting agendas 2. Safety briefings carried out before events 3. Constantly review safety policies and procedures for relevance and accuracy and effectiveness 	Positive culture of safety discussion, reporting and analysis	Commodore
3.	Ensure all incidents are reported and recorded in accordance with Incident process	<ol style="list-style-type: none"> 1. Simplify processes 2. Make forms available from control tower 3. Inform members of reporting process 	Completed forms for each incident	Safety Officer
4.	Ensure all significant risks are reported and recorded	<ol style="list-style-type: none"> 1. Simplify processes 2. Inform members of reporting process 3. Active committee members 	Revisions and additions made to risk register Changes made to SMS at time of review	Safety Officer

5.	Compliance with legislative and other requirements	<ol style="list-style-type: none"> 1. Identify relevant legislation and other requirements 2. Communicate requirements to relevant people 3. Monitor compliance internally 	No negative compliance issues	Safety Officer
6.	Increase volunteer participation in safety-critical roles	<ol style="list-style-type: none"> 1. Simple registration process 2. Scaffolded progression 3. Provide warm, comfortable gear 	Patrol boats crewed with competent people for every event	Safety Officer Boat Captain

Version History					
Title ID	Version	Status	Date	Author	Approved
SMS 02	1	Updated	9/6/2016	Jonathan Crane	<i>Commodore</i>
SMS 02	2	Current	31/08/2021	Wayne Holdt	<i>Commodore</i>